

Maximize your time at CEDIA Expo



1 Update your profile

Make the best first impression with a profile picture and powerful headline.

NAVIGATION

Edit Profile

Manage My Availability

Account Settings

MORE

2 Manage your availability

Prevent unnecessary rescheduling and meeting conflicts.

Range of daily availability ?

All times shown in [Event Local Time](#)

00:00 to 24:00

Event Days

Edit Availability

☒ Monday - April

Done

Select the times that you are **unavailable** on this day

from 11:00 to 12:00

from Select to Select

☒ Tuesday - April

3 Build your event experience

Explore the agenda to further customize your event experience.

Event Agenda

Dates Tracks Stage Tags Search

10:30-11:30 Recorded Session

Introductory Session

Main Stage - Track One

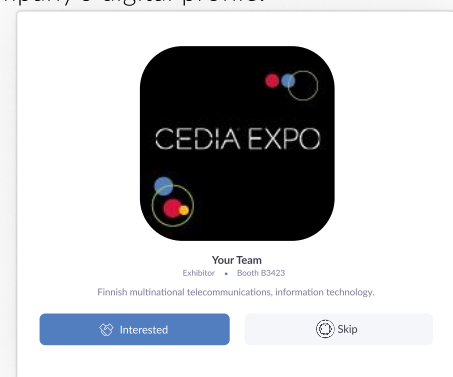
Marie Dupont
Event Coordinator

Juan Perez
CTO

Added to schedule

4 Familiarize yourself with My Team

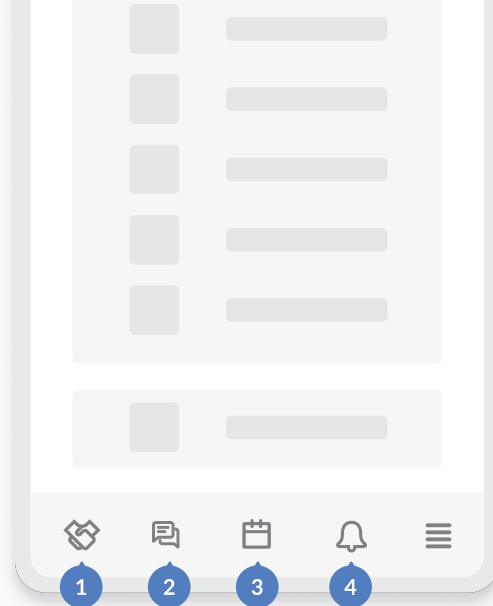
Collaborate with your colleagues to book meetings, review leads, and perfect your company's digital profile.



Images above are mockups for illustrative purposes. Actual event platform appearance may vary. We've carefully crafted this guide to help you harness the full potential of our event platform to prepare for CEDIA Expo. Scan the QR code or [click here](#) for more in-depth resources.



The CEDIA Expo Mobile App



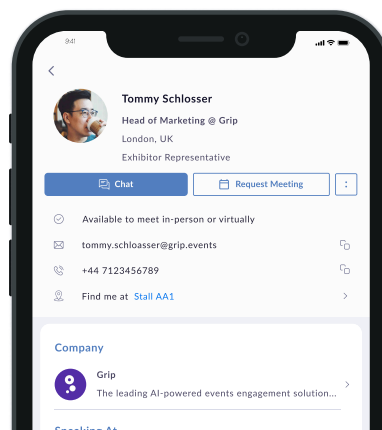
1 Discover CEDIA Expo

Your central hub for CEDIA Expo. Access essential information and personalized content.



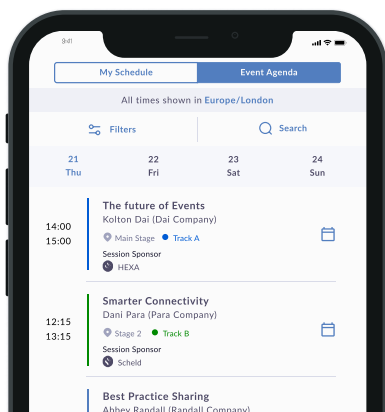
2 Chat with connections

Ensure you've made a connection or confirmed a meeting to initiate chats.



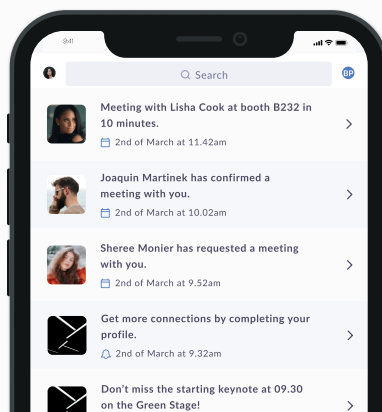
3 Follow your schedule

Keep track of your day.



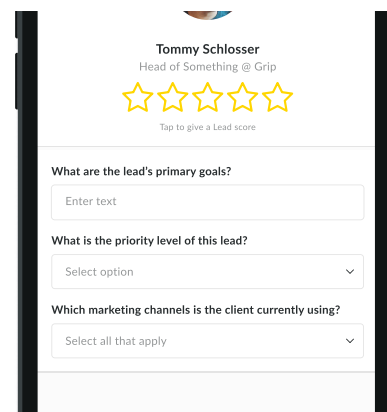
4 Get notified

Enable notifications to get event updates.



5 Lead qualification and comments

All-in-one view of your leads



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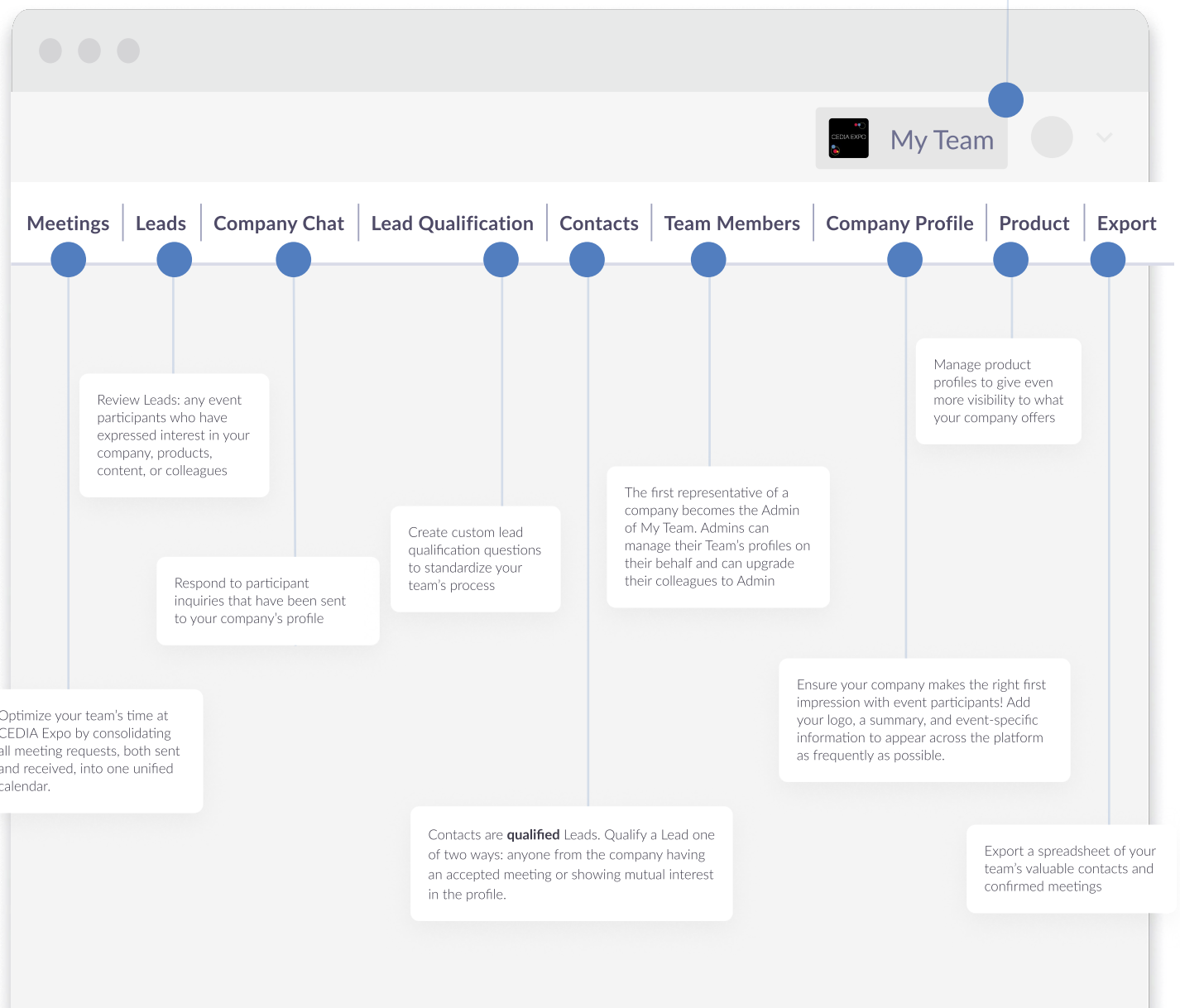
Manage your company's time at CEDIA Expo

PRO TIP

My Team is accessible exclusively via web browser. Access My Team before CEDIA Expo to collect as many Leads as possible.

My Team

Centralize your team's engagement with event participants to maximize insights and return on your time at CEDIA Expo.



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Lead qualification at CEDIA Expo

Lead Qualification

Create custom questions to help your team qualify leads consistently, in a structured and efficient manner. Lead qualification data is included on My Team exports.

CEDIA Expo

My Team

Meetings

Leads

Lead Qualification

Contacts

Team Members

Company Profile

Product

Export

Lead Qualification Settings

Customize the lead qualification questions that your team will use to assess leads. [Learn more](#)

What are the lead's primary goals?

Paragraph

Paragraph text

What is the priority level of this lead?

Single Select

High X

Medium X

Low X

Add new option

☐

"Other" option

Note: Options will appear in the order you add them. Please add them in your desired sequence.

Which marketing channels is the lead currently using?

Multi Select

Social Media X

Email Marketing X

Content Marketing X

SEO X

PPC X

Affiliate Marketing X

Traditional Advertising X

Add new option

☒

"Other" option

Note: Options will appear in the order you add them. Please add them in your desired sequence.

+ New Question

Preview

Save Changes



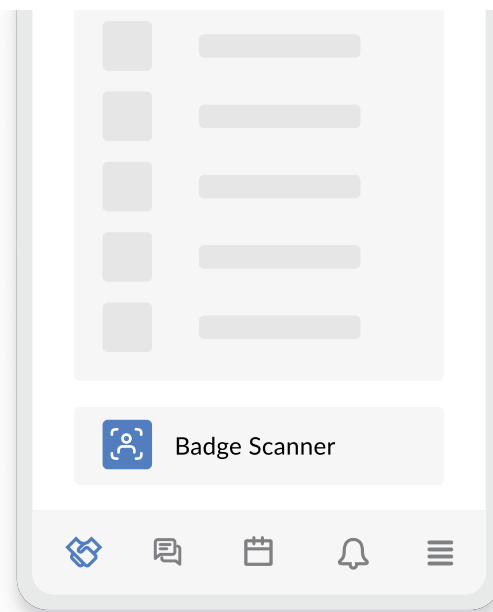
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Badge Scanning at CEDIA Expo

1 Scan

Quickly scan a QR code to exchange contact information; be mindful that badge scans will share your email and phone number, even if you've opted to keep those private.



2 Lead qualification and comments

Qualify leads on-the-spot to capture initial impressions, aiding in future follow-ups. All lead qualification data from badge scanning is included on My Team exports.

A mockup of a lead qualification form. At the top, it displays the name 'Tommy Schlosser' and the title 'Head of Something @ Grip'. Below this is a row of five yellow stars with the text 'Tap to give a Lead score' underneath. The form contains three sections: 'What are the lead's primary goals?' with a text input field labeled 'Enter text'; 'What is the priority level of this lead?' with a dropdown menu labeled 'Select option'; and 'Which marketing channels is the client currently using?' with a dropdown menu labeled 'Select all that apply'.

3 Continue the conversation

Don't just collect contacts—scanning a QR code connects you in the app, allowing you to quickly book a meeting unlocking the ability to continue conversations via chat.

PRO TIP

Badge scans will be available on your My Team export by default!



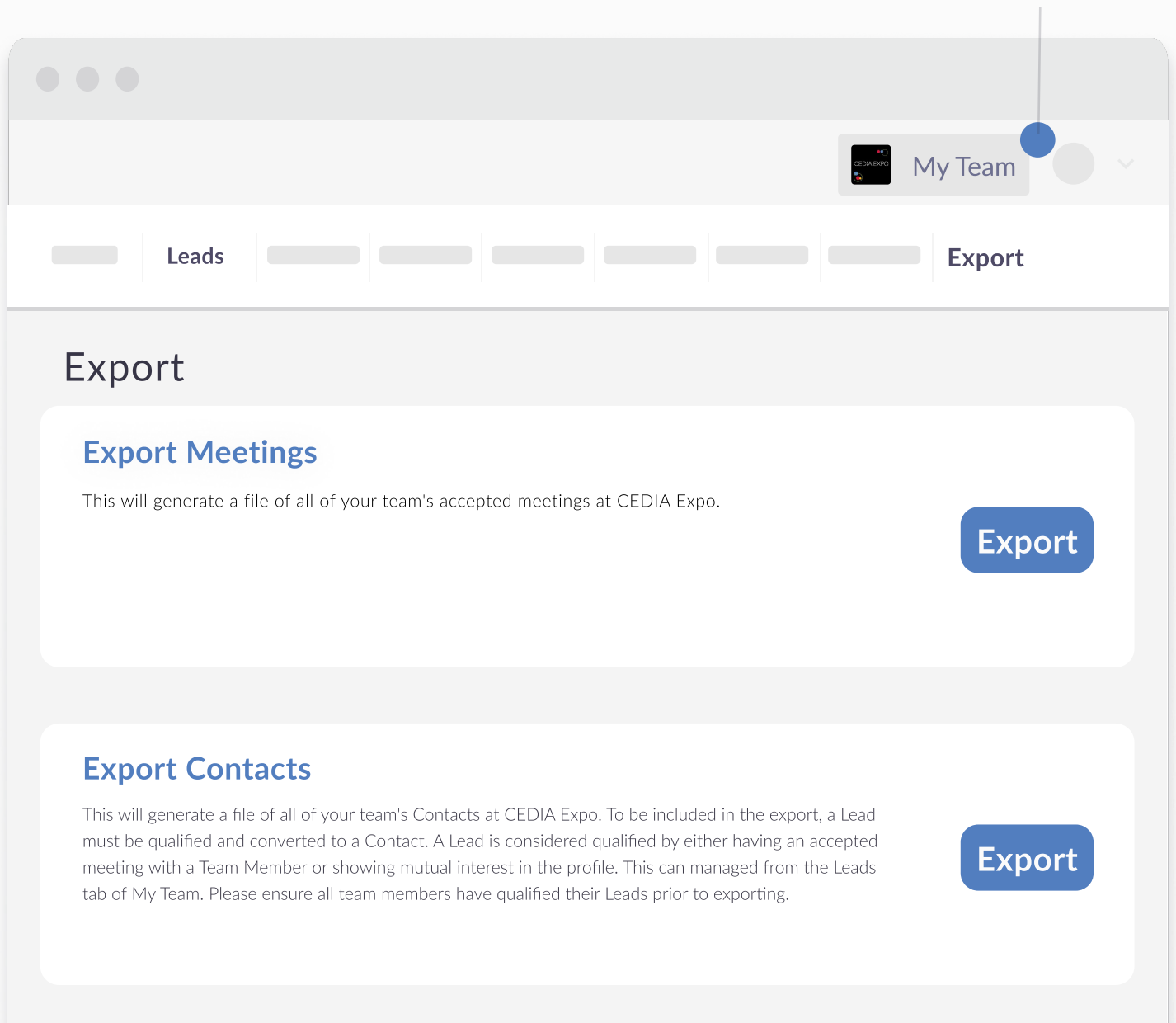
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What to do after CEDIA Expo

Team Exports

Download your team's contacts and accepted meetings for post-event review and targeted follow-ups.



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